

APPLICATION CHECKLIST

I. ONLINE APPLICATION DOCUMENTS

- Valid **passport** or **ID card**
- **ID photo**
- **Curriculum Vitae (CV)**
- **Motivation Letter**
- **Undergraduate degree** or diploma with a certified translation in English
- **Certified transcripts** from prior graduate programs with a certified translation in English or French
- **English language proficiency certificate** (can be uploaded at a later stage)

*Legalise the copy or copies of your **degree(s)** which you need to upload. Use the proper legalisation method. Also, note that if a translation is required, it has to be done by a sworn translator and the translation also has to be legalised (in English, French or Spanish).*

Transcripts do not need to be legalised. It is sufficient if they are certified by the awarding institution.

II. ENROLLMENT DOCUMENTS

- **Health Insurance** (European Health Insurance Card only for EU students) covering the entire period of stay (Certificate of Repatriation Assistance and Civil Liability Insurance usually included)
- Original copy of your **Birth Certificate** with filiation and a certified legal French translation
- **Visa D** for students (ask for the visa in France 3 months in advance)
- Payment receipt for **CVEC** - Receipt for payment of Contribution Vie Etudiante et de Campus - a mandatory contribution which gives rights to take part to cultural and sport activities (Online payment 91€).