

RULES FOR ADMISSIONS 2020/2021

2nd Year of « Master's in Management »

REGISTRATION PROCESS:

To be eligible for admission to the Master's In Management 2nd year program, the applicant **MUST**:

- Have studied out of France for a minimum of 2 years
- Hold a Bachelor's degree or its equivalent with 180 non-French European Credits Transfer Scale
- Produce evidence of proficiency in English in the form of an internationally recognized standardized test (TOEFL 78, TOEIC 785, IELTS 6)
- Produce evidence of proficiency in a logic test such as: GMAT: 600 ; or TAGE-MAGE: 400

No exceptions will be made.

REGISTRATION DEADLINES:

Registration between December 1st 2019 and June 1st 2020

APPLICATION DOCUMENTS (in English, if not in French)

Requested documents:

- Identity document (ID card, passport)
- Resume
- Motivation letter
- Previous graduate education diploma + certified transcripts justifying a Bachelor's degree or its equivalent with 180 non-French European Credits Transfer Scale
- Results from an English language test
- Results from an official logic test

APPLICATION FEE

The definitive application depends on the 95-euro application fee payment. They are non-refundable. If you are eligible, you will be sent a secure link, by the Admissions Office in order to pay via credit card.

APPLICATION ADDRESSED TO

The applicant must send all documents by e-mail to admissions@imt-bs.eu or via mail to the following address:

Institut Mines-Télécom Business School
Service Admissions EM 2
9 rue Charles Fourier
91011 EVRY Cedex

Warning: The candidacy will not be processed if all documents, including the application fee, are not transmitted before June 1st 2020.

You will receive an acknowledgement of receipt by our services.

INFORMATION UPDATE

The candidate must keep up to date her/his personal information (address and phone number, e-mail address...). The candidate shall consult regularly her/his electronic mail.

ADMISSION

Once the candidate is declared eligible for admission, the Admissions Office will send her/him either a convocation for a motivation interview. These interviews can be conducted either:

- on campus
- by video-conference for students living abroad

Candidates must be able to prove their identity at any time during the oral exams by showing a valid ID card with photo.

Admission Results:

The Admissions Committee decides on each admission, and enjoys the sovereign right to any decision. The candidate is informed of the result of his admission by e-mail. In case of admission, the candidate will have an 800-euro deposit payment to make, directly to the school in order to confirm his/her registration, in a maximum of 4 weeks following the candidate's admission. Several Admissions Committees are gathered throughout the year.

If the candidate does not respect the above mentioned deadlines, she/he will be considered as having resigned.

Admission is definitive, and subject to the candidate's three-year degree graduation, or the certification of the 180 ECTS credits, as late as November 30th of the year of admission.

TUITION FEES

Tuition fees are 7050€/year (2019-2020 prices). Fellows are exempt from fees, but need to apply to the CROUS organization. No application for scholarship will be handled by IMT-BS.
N.B.: only those who pay taxes in France can apply.

Any registration is definitive only upon part of the 800-euro deposit payment.

REIMBURSEMENT OF DEPOSIT

The school will fully reimburse the tuition fee paid in the following cases only:

- If the candidate fails to obtain a student visa
- If the candidate fails to obtain his/her diploma/180 ECTS by November 30th of the year of admission

To be taken into account, the reimbursement request, along with the relevant proving document, must be sent by e-mail to the Admissions Office, to admissions@imt-bs.eu, before December 10 of the year of admission.

DEADLINES

- Registration	December 1 st 2019 to June 1 st 2020
- Deadline	June 1 st 2020
- Results of Admission	after the Admission Committee (several sessions)
- Deadline for deposit payment	4 weeks following the result

POSTPONING INTEGRATION

A candidate who has been granted admission may ask for delayed integration.

An official and motivated request must be made to the Dean of the School who reserves the right to accept or refuse, to be sent by email via admissions@imt-bs.eu.

If the student does not formulate an official request for postponing his/her integration, or cannot provide proof of diploma before November 30th 2020, he/she will automatically lose his/her right of integration and will be excluded from the School.

If delayed integration is officially accepted, it is only available for the following academic year and it is not renewable.

Any tuition fee paid by the candidate is retained.



**Institut Mines-Télécom
Business School**

Should the candidate not come the following year, he/she will lose his/her right for integration, as well as any payment that would already have been made.

If delayed integration is refused, any payment that would already have been made will not be reimbursed.

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